

Circular (Notice) for 2022

*In case of reply the
number and date of this
Letter should be quoted*

My Ref. No: AD.137/296/01

Your Ref. No:

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REPUBLIC OF GHANA

**The Office of the
PUBLIC SERVICES
COMMISSION
P. O. Box GP 1618
Accra**

24th January, 2022

PUBLIC SERVICES COMMISSION PROMOTION EXAMINATIONS: 26TH AND 27TH AUGUST 2022

I forward herewith, Circular Letter No. AD137/296/01 dated 24th January, 2022 on the above-mentioned Examinations which are scheduled to be held on **Friday, 26th and Saturday 27th August, 2022** starting at 9.00 a.m. at all designated Examination Centres each day.

2. It should be noted that staff of the Local Government Service (OHLGS, RCCs, MMDAs) are to register through the Head of Local Government Service while staff of the Civil Service are to register through the Head of Civil Service. All recommendations must be based on the availability of vacancies to which successful candidates would be promoted.

3. Officers are to be informed that the Registration Fee is **GH¢100.00 (One Hundred Ghana Cedis) across all grades.**

4. Candidates of various Ministries, Departments and Agencies (MDAs) should take note of the fee and comply accordingly.

5. Registration closes on **Friday 13th May, 2022.** MDAs are to ensure that the list of all qualified and recommended candidates, together with their completed registration forms and Payment Orders are submitted to the Commission by **27th May, 2022.** Please be informed that candidates are **NOT allowed to submit forms directly to the Commission without passing them through the Heads of their respective MDAs.** **Late registrations/submissions WILL NOT BE ACCEPTED.**

6. Please note further that, unendorsed forms, forms endorsed by unauthorized persons, wrongly filled forms and forms without the relevant attachments **WILL** also be rejected.

7. The Time Table for the Examinations, the Calendar of Activities as well as Examination Application Form are attached as Appendix 'A', 'B' and 'C' respectively, for your information.

8. Thank you.

ING. (MRS.) MABEL AMOAKO-
ATTA

SECRETARY

TO ALL: HEAD OF CIVIL SERVICE
HEAD OF LOCAL GOVERNMENT SERVICE
CHIEF DIRECTORS
REGIONAL CO-ORDINATING DIRECTORS
THE HEAD, DEPARTMENT OF SOCIAL WELFARE
THE HEAD, DEPARTMENT OF COMMUNITY DEVELOPMENT
THE CLERK TO PARLIAMENT